



Minister of Music (Half-time)

Church: First United Methodist on CommonGround

Status: Half-time (between 20-22 hours a week)

Reports to: The Senior Pastor

Position Summary:

The Minister of Music is responsible for leading, developing, and coordinating the music ministry of the church in a way that supports the, stated below, mission of First United Methodist Church on CommonGround and enriches the spiritual life of the congregation and members of the music ministry.

This half-time position serves a congregation that gathers for one blended worship service, integrating both traditional and contemporary expressions of worship. The Minister of Music collaborates closely with clergy, staff, and volunteers to offer music that is theologically grounded, pastorally sensitive, and accessible to people of all ages, races, genders, and abilities.

The music minister is called to help deepen the spiritual lives of its volunteers and help create an impactful Spirit-filled worship experience to all people within the congregation.

They must be faithful to the mission of the church which is: “to grow in Christ and share the goodness of God to all people.” They must also be faithful to the values of the Church which is: “stewarding God’s Holy ground, welcoming to all, embracing one another in love, being a caring people, embodying extravagant service and outreach to our community.”

Qualifications:

- Must pass a background check.
- Proficient in leading and directing ensembles, bands, and choirs.
- Proficient in keyboard and piano.
- Possessing a strong Christian faith and a commitment to the mission and values of the United Methodist Church.
- Demonstrated ability to lead both traditional and contemporary music in a blended worship context.
- Knowledge of worship planning, liturgy, and the church year.
- Possessing strong organizational, communication, and collaborative skills.
- Capable of building teams and creating an atmosphere of welcome.
- Able to assist people in finding and sharing their gifts.
- Feels the call of God to share God’s love through music.

- Able to lead folks to a deeper and fuller relationship with God Almighty.
- Formal education in music or church music is preferred but not required.

Primary Responsibilities

Worship Leader

- Plan, prepare, and lead music for weekly blended worship service, integrating traditional hymns and modern praise and worship songs.
- Collaborate with the Senior Pastor and worship planning team in shaping worship services that are liturgically faithful, musically excellent, theologically grounded, and spiritually engaging.
- Select music that reflects our United Methodist theology and tradition, that is appropriate for the Christian year, that guides people to a deeper faith.
 - This includes but not limited to playing the doxology, preludes and postludes, and have a deep knowledge of the United Methodist Hymnal and other United Methodist Books of Worship and Song.
- Provide musical leadership (either vocally or instrumentally) during the worship service as needed.
- Work closely with the Audio/Visual team to ensure necessary technical support
- Collaborate with the pastor or preacher of the week in creating a weekly flow of worship.
- Create an inclusive and welcoming worshipful environment in congregational worship.
- Serve on the worship team.
- Able to lead the band in prayer before every worship service, and willingness to pray for the upcoming worship services.

Choirs, Ensembles, Bands

- Recruit, rehearse, and direct the church's band, choirs, and or other vocal ensembles.
- Develop and support contemporary worship musicians and praise teams, including instrumentalist and vocalist.
- Encourage broad congregational participation in the music ministry across generations.
- Schedule and lead regular weekly rehearsals.
- Ensure appropriate number of rehearsals to make sure a high level of excellence in worship.
- A timely dissemination of music and song choices to the volunteers. (highly recommend that volunteers have a knowledge of what music will be played a month in advance).
- Create a hospitable and welcoming environment for all ensembles, bands, and choirs.

Administration and Collaboration

- Collaborate with the Senior Pastor/Preacher of the Week concerning song choice and musical selections.
 - The Senior Pastor or preacher of the week has the right to veto a song selection.
 - The Senior Pastor or preacher of the week must receive preposed song selections by midday Tuesday. It is required that the senior pastor has a months worth of proposed music.
- Live into an atmosphere of team work, listening, and collaboration with all staff members.
- Be prepared and present at staff meetings.
- Be prepared and present for meetings with the senior pastor and/or worship team (these meetings should be at least twice a month).
- Create collaborative relationship with other musicians and music minister peers within the community.
- Create a schedule for orderly maintenance of musical instruments.
- Maintain music resources, including digital music, hymnals, music library, and copyrights (e.g. CCLI), in coordination with church staff.
- Assist in planing music for special services such as Advent, Christmas, Lent, Holy Week, Easter, and other special congregational events.
- Work within the approved music budget and assist with planning for future needs.
- A willingness to provide for occasional music such as: weddings, funerals, and special services, as availability allows (separate compensation may apply).
- Foster a spirit of collaboration, encouragement and spiritual growth among musicians, volunteers, and church staff.

Time Commitment

This is a half-time position, averaging approximately 20-22 hours per week, including Sunday worship, rehearsals, planning, and administrative responsibilities. Weekly schedule is flexible and negotiated in coordination with the Senior Pastor.

Compensation

Salary and benefits are commensurate with experience and aligned with United Methodist Church guidelines and local standards for part-time ministry positions.